



Anchorage Port Commission Meeting Minutes

Date: Oct 16, 2024

Scheduled Time: 12pm – 2pm

Location: Port Admin third-floor conference room/virtual via Microsoft Teams

Present	Port Commissioners:	Commissioner Dick Traini (seat 1), Commissioner Simon Lisiecki (seat 2) (virtual), Commissioner Scott Selzer (seat 6) (virtual), Commissioner Christopher Manculich (seat 3), Commissioner Mike Robbins (seat 4), Commissioner Peggy Jean Rotan (seat 5), Vice-Chair Aves Thompson (vice-chair) (seat 7), Chair Ron Ward (chair) (seat 8)
	Staff:	Director Steve Ribuffo, Deputy Director for Finance and Administration Cheryl Beckham, Deputy Director for Operations and Maintenance Ronnie Poole, PAMP Engineer Manager John Daley, Port Engineer Manager Bill Carlson, Deputy Director Programs and Security Jim Jager, Port Engineering Technician Pat Sinnett, Safety Coordinator Ruthanna Carr, Finance and Administration Assistant Kathleen King
	Guests:	PAMP Project Controls Consultant Brite Niezek, Jade Gamble and Cynthia Kirkham (ADEC), Kimberly Nydam and Tom Reuter (ALMAR), Lev Yampolsky and Patrick Duffy (Petro Star), Shaun McFarland (Moffatt & Nichol), Douglas Salik (USCG), Billy Godwin (TOTE), Lou Lansangan and William Plummer (SDDC), Bert Mattingly (Menziess Aviation), Scott Allen (Self)
Absent	Port Commissioners:	Commissioner Stephanie Kesler (seat 9)
Absent	Staff:	

I. Meeting called to order at 12:00 PM – Vice-Chair Thompson opened the meeting. Commissioners, staff and guest attendance shown above. There was a quorum.

II. Pledge of Allegiance – Led by Commission Vice-Chair Thompson

III. Safety Minute – Ruthanna Carr discussed personal, home, and vehicle preparation for the winter season.

IV. Approval of Agenda – Moved by Commissioner Robbins and seconded by Commissioner Manculich, and unanimously approved.

V. Approval of Minutes of the August 21, 2024, Meeting – Moved by Commissioner Traini and seconded by Commissioner Manculich, and unanimously approved.



VI. Port Director's Comments – Mr. Ribuffo addressed the following topics:

- Introduction of Mr. Bill Carlson, our new Port Engineer, and Mr. Pat Sinnett, our new Port Engineering Technician. The Port now has an *Engineering Department* so that the workload can be shared between two very capable and experienced engineers/project managers.
- The PCT fuel line flush and soak can now get underway. All the contracting hurdles have been cleared. The timing of the flushes and soaks are being planned with the users, Marathon as the fuel provider, and Udelhoven as the project manager.
- The PCT crane was found to have a bad gear box, which was the cause of the “jerky” responses to control inputs. The box has been removed and will be returned to the cranes manufacturer for repair or replacement. We believe the crane will be operational and the user community trained by the time the petroleum lines are certified.
- The Port was chosen by the Administration to “inherit” the controversial Sprung structure that was originally bought as a navigation center for the homeless but was voted down for that purpose by the Assembly. We will be using it to replace our sand storage tent that was demolished to make space for the new Admin offices, and to provide a new facility for the maintenance crew, their workshops, and indoor storage of their heavy equipment. The “old” maintenance building will be made available for turn over to Matson’s crane maintenance contractor who was displaced by the planned transit shed demolition.

VII. Staff Reports –

- Operations and Maintenance (Ronnie Poole) – Mr. Poole reported on:
 - Gearing up the team and their equipment for the coming winter season
 - Availability of more real estate for snow storage with the pending departure of Stella-Jones and their dimensional lumber storage operation from the North Extension
 - Replacement of a deteriorated Yokohama fender in the TOTE berth
 - Contracting for the lowering of the PCT catwalk lights to make it safer and easier for the longshormen to maneuver mooring lines from ship to bollard
 - The South Float being scheduled to get pulled for the season on October 31st
 - Annual dredging to also conclude on October 31st
- Engineering – Mr. Carlson shared that he and Mr. Sinnett were very happy to be part of the port team and looked forward to digging into projects—which appear to NOT be in short supply!



- PAMP (John Daley) – Mr. Daley discussed:
 - That we've officially accepted the new admin building, remaining big issue is getting the access control card readers on line.
 - NES1 work is done for the season. The contractor will be back next year to finish because of the late start this year while we waited for MARAD to finish its NEPA review for the PIDP grant we received.
 - Jacobs will be the final unit to have to move out of the old transit shed so that demolition can commence. The demolition contractor has to first design a structure to stabilize the crane bus bar that is attached to the building before it can be taken down.
 - There were no bidders for the T1 construction contract, but we did receive information from prospective bidders as to why they chose not to. That information will be used for discussion on how best to craft a new ITB that will be re-released. There was a robust discussion on this topic between staff and the commissioners, which can be heard in detail in the recording.
- Finance (Cheryl Beckham) – Ms. Beckham walked the Commission through the most current port financials and answered questions.
- Programs, Policy and Security (Jim Jager) - See attached written notes

VIII. Old Business –

- None

IX. Correspondence Received by Commission -

- None received

X. New Business - Approval of the Port Commission letter to the Assembly regarding the health of Port Finances

- IAW AO 2019-141, which established Port of Alaska Terminal Tariff 9.0, the Commission has an annual requirement to report to the Assembly what the financial impacts of the approved tariff structure have been on port finances and, if necessary, to recommend any tariff adjustments that might be considered. Mr. Ribuffo presented a draft letter to the Commission for their review and editing as needed. Substantively the letter was approved as written with edits made to the Chair's signature block. The motion to approve and sign the letter was made by Commissioner Robbins and seconded by Commissioner Lisiecki. It then passed unanimously. A copy is attached. In a closing note, Mr. Ribuffo acknowledged that this year's letter was late to the tasking by almost two months and promised that the 2025 letter will be more timely.

XI. Public Comments

- None

XII. Port Director's Closing Comments

- None



XIII. Commissioners Closing Comments – Commissioners Robbins and Thompson re-opened the discussion around planning for and hosting the new Mayor, her staff, and the local Alaska delegation staff at the new Port admin offices. Several November dates were discussed. Commissioner Robbins took the action to contact the Mayor and extend the invitation. Commissioner Rotan had some additional questions on the Assembly’s recent surcharge actions (AO 2024-085) and the e-mail on the subject that Mr. Ribuffo had sent out in advance of the Assembly’s 9/24/24 action on the AO. Answers were provided. Commissioner Traini requested clarification on the contents of AO 2019-141 and the Assembly direction for annual financial updates. Mr. Ribuffo and Ms. Beckham provided the response.

XIV. Next Meeting Date: Scheduled Dec 11, 2024, in third-floor conference room

XV. Meeting Adjourned at 1:27 PM